

GCSEPOD

Students logging in for the first time:

How do you get it?

When your school has informed you that you have been registered with GCSEPod, you need to confirm some personal details so that you can access the site:

- 1) Go to www.gcsepod.com and click 'login'
- 2) Click NEW HERE? GET STARTED! Select 'Pupil'
- 3) Enter your name, date of birth and type in the name of your school.
The school's name should appear in the dropdown list, click on it to confirm.
- 4) Create a username and password.

**If you're having trouble finding the school, double check that you've entered the correct date of birth and full name as it appears on the school's register. Some schools are known by a shorter version of their name, make sure you're typing the full, official school name.*

Resetting Passwords

Resetting Passwords



Resetting passwords

Students will be asked to set a password reminder when they choose their username and password for the first time. If they forget their password we recommend that, as a first step, they select the **Forgotten your login details** button on the log in screen. There they can enter their name and date of birth and will be shown their username and password reminder.

However, if they still cannot remember their password, you can reset it for them.

Resetting a student's password

To reset a student's password, go to the Teacher Area on the dashboard and click **Manage Groups**.

You will see a list of all the groups created and imported.

Choose a group that you know the student is a member of and click **View Group**

SELECT	FORNAME	SURNAME	USERNAME	LAST LOGIN	DATE OF BIRTH	STREAMS	DOWNLOADS	TOTAL USAGE	DELETED	ACCOUNT ACTIVATED	RESET PASSWORD	VIEW USAGE
<input type="checkbox"/>	Arthur	Alderson	GP21	09/08/2010	28/07/2012	3	0	3	-	✓	RESET ▶	

Find the student in the list and click **Reset**

RESET PASSWORD

New Password

Confirm Password

RESET

Enter and confirm new password